Computer Equipment

The Judicial Branch – Administrative Office of the Courts BID NO: 23-11-3165KS

OVERVIEW:

The Navajo Nation Judicial Branch (NNJB) Administrative Office of the Court (AOC) is currently Solicitating Sealed Bids for the Purchase of laptop computers and docking stations. The Navajo Nation Courts are located in every district across the Navajo Nation and provide services to the Navajo People. The Judicial Branch Programs and Courts serve the entire Navajo Nation in court and program operations.

AOC is of 240 laptop computers and 240 compatible docking stations that meet the minimum specification to better serve our customers across the Navajo Nation.

SCHEDULE OF ACTIVITIES:

Bid Due Date: January 19, 2024

Bid Opening: January 23, 2024

SPECIFICATIONS:

LAPTOP COMPUTERS

QUANTITY 240 - LAPTOPS
Dell Latitude 5540 XCTO Base (210-BGBM) non-TAA
16 GB, 1 x 16 GB, DDR5, 4800 MT/s, single-channel, Non-ECC (370-AGYQ)
English US non-backlit keyboard with numeric keypad, 99-key (583-BHBH)
Wireless Intel AX211 WLAN Driver MOD-SRV (555-BJDC)
M.2 2230 PCIe NVMe Gen4x4 256GB SSD Class 35 (400-BOWJ)
Windows 10 Pro, English, Spanish, French, Brazilian Portuguese (619-ARSB)
3- cell, 54Wh Battery, Long Life Cycle, Express Charge, 3-year warranty (451-BDBJ)
Latitude 5540 Bottom Door, Intel 13th Gen P-Series CPU, Nvidia GeForce MX550 Discrete Graphics (321-BJTK)
No Mobile Broadband Card (556-BBCD), No Mouse (570-AADK), ENERGY STAR Qualified (387-BBPC)
Intel(R) Wi-Fi 6E (6 if 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth Wireless Card (555-BHHU)
E5 Power Cord 1M US (537-BBDK), OS-Windows Media Not Included (620-AALW)
BTO Standard Shipment (S) (800-BBGT), EPEAT 2018 Registered (Gold) (379-BDZB)
SERI Guide (ENG/FR/Multi) (340-AGIK)
Dell Limited Hardware Warranty Extended Year(s) (975-3461), Dell Limited Hardware Warranty (997-8317)
ProSupport Plus: Next Business Day Onsite, 1 Year (997-8366); 7x24 Technical Support, 3 Years (997-8380)
ProSupport Plus: Next Business Day Onsite, 2 Year Extended (997-8381); Keep Your Hard Drive, 3 Years (997-8382)
ProSupport Plus: Accidental Damage Service, 3 Years (997-8383)
No AutoPilot (340-CKSZ), No UPC Label (389-BCGW), No Resource USB Media (430-XXYG)
Intel vPro Management Disabled (631-ADPS)
Single Pointing, No Palmrest Security Options (346-BINQ)

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Latitude 5540 Quick Start Guide (340-DDHL), Dell Additional Software (658-BFQB)
No Removable CD/DVD Drive (429-AATO), No Microsoft Office License Included (658-BCSB), No Anti-Virus Software (650-AAAM)
100W AC adapter, USB Type-C, TCO Gen9 compliant (492-BDIO)
13th Generation Intel(R) Core(TM) i7-1370P vPro (24 MB cache, 14 cores, up to 5.2 GHz) (379-BFBY)
Intel 13th Generation i7-1370P vPro, Nvidia GeForce MX550 Discrete Graphics, Thunderbolt (338-CHGI)
FHD RGB Camera (319-BBJT), Assembly Base (338-CHGG), Mix Model 100W Adapter (WHN) (340-DJVP
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Custom Configuration (817-BBBB)
No Additional Hard Drive (401-AADF)
Intel(R) Rapid Storage Technology Driver (409-BCWS)
Intel Core i7 non-vPro Processor Label (389-DXDV)
15.6" FHD (1920x1080) Non-Touch, AG, IPS, 250 nits, FHD Cam, WLAN (391-BHEU)

DOCKING STATIONS:

QUANTITY 240 – DOCKING STATIONS
Dell ThunderboltTM Dock - WD22TB4
For a HBR2* PC, (3) FHD @ 60Hz, (3) QHD @ 60Hz, (2) 4K @ 60Hz
For a HBR3 PC, (4) FHD @ 60Hz, (4) FHD @ 60Hz, (4) QHD @ 60Hz, (4) QHD @ 60Hz, (2) 4K @ 60Hz
For HBR3 PC supporting Display Stream Compression, (4) 4K @60Hz7, 5K @ 60Hz with HBR2/HBR3
ThunderboltTM systems, 8K @ 60Hz with HBR3, ThunderboltTM systems supporting
Display Stream Compression, (2) Full size DP1.4, HDMI 2.0
USB-C Multi-function DisplayPort, (2) Thunderbolt™ 4 USB-C,
USB-A: (3) USB 3.2 Gen 1 (1 with PowerShare)
USB-C: (2) USB 3.2 Gen 2 (1 with DisplayPort 1.4 Alt Mode)
Gigabit Ethernet, Kensington lock slot, Noble Wedge lock slot
Power Adapter LED, Power Button LED, RJ45 LEDs, Cable LED Indicators
Power Adapter 180 Watt AC with up to 130 Watt power delivery to Dell Commercial Notebooks
Up to 90 Watts power delivery to non-Dell systems
205mm x 90mm x 29mm, 8.07in x 3.54in x 1.14in, 650 g, 1.43 lbs., Windows 10, Ubuntu 20.04 & later version
Ubuntu 20.04 and later version

CONTACT FOR DETAIL SCOPE OF WORK

Ben Mariano, Information Technology Navajo Nation Judicial Branch Telephone Number: (928) 310-9254

Email address: benmariano@navajo-nsn.gov

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CONTACT PERSON(S):

- 1. Kimberly Slim, Buyer Navajo Nation Office of Controller
 - Purchasing Section P. (928) 871-6141/6316
- 2. Ben Mariano, IT Manager
 - Information Technology, Judicial Branch of the Navajo Nation P. (928) 871-6773, email: benmariano@navajo-nsn.gov
- 3. Gwendolyn Keedo, Senior Budget Analyst
 - Administrative office of the Courts, Judicial Branch of the Navajo Nation P. (928) 551-2056, email: gskeedo@navajo-nsn.gov
- 4. Karen Francis, Acting AOC Director
 - Administrative office of the Courts, Judicial Branch of the Navajo Nation

P. (928) 871-871-6920, email: karenfrancis@navajo-nsn.gov

All proposals and bids must be physically submitted to:

<u>Delivery via UPS or Federal Express</u> Buyer Navajo Nation Purchasing Department Administration Building 1 2559 Window Rock Boulevard, 1st Floor Window Rock, Arizona

Delivery via US Mail

The Navajo Nation
Office of the Controller,
Purchasing Department
PO Box 3150
Window Rock, AZ 86515
ATTN: Buyer

- Must Identify Bid Number and Company Name on the outside of all sealed package or envelope. Please Submit One Original and Two copies of your sealed bid.
- ► Any sealed bid received after the closing date and time will not be accepted and will be

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returned to the sender. Faxed or emailed proposal/bids will not be accepted.

TERMS AND CONDITIONS

- 1. Bidders must be an Authorized Fully Certified vendor who meets all standards and qualifications. equipment to be delivered in a timely fashion as the bid evaluation shall be based on who is most responsive in compliance with specification and criteria.
 - Bid Price shall include Shipping and Handling to which delivery is made to the Navajo Nation Administrative Office of the Court (AOC), c/o Judicial Branch Information Technology program in Window Rock, AZ.
 - Warranty for the equipment and software purchased by the Administrative Office of the Court (AOC), Judicial Branch.
- 2. The bid price shall be effective on the date of award and the availability of funds will determine the number to purchase, and additional procurement for like- kind and quality of equipment and software also qualified for bid price.
- 3. It is the Administrative Office of the Court (AOC) intention is to award the Bid to the lowest Responsible bidder who meets all criteria of bid.
- 4. Submission of all bids are to include: one original and two (2) copies, be enclosed in one sealed envelope. The outside of the envelope must be clearly marked with the following:
 - Respondent's Name and contact information, RFP Bid Number: BID _, The Judicial Branch
 Administrative Office of the Courts, Invitation to Bid: Digital Court Recorders
 - Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed or emailed proposal/bids will not be accepted.
 - The Administrative Office of the Court (AOC) shall reserve the right to reject any or all bids or increase or decrease quantity of price.
- 5. Certified Navajo Business Must Provide proof that business is currently certified by the Navajo Nation Business Regulatory Department and prioritized under Navajo Nation Council Resolution CAP-37-02 and under the Section 204 (A) (1) and (2) of the revised Navajo Nation Business Opportunity Act.
 - Instructions to offerors to visibly mark on the outside on the outside of the proposal packages, if applicable, the Offeror's priority status under the Navajo Nation Business Opportunity Act. It is the responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act.
- 6. Taxes: All performance under this Contract within the territorial jurisdiction of the Navajo Nation is

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subject to the six percent (6%) Navajo Sales Tax (24 N.N.C. 601 et seq.).

- 7. Nothing in the RFP is intended to or shall have the effect of waiving any privileges or immunities afforded. The Navajo Nation including, but not limited to, Sovereign immunity or official immunity and it is Expressly agreed that the Navajo Nation retains such privileges.
- 8. The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation Laws, rules, and regulations, Navajo Business Opportunity Act and Including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations.
- 9. PROCESSING OF PAYMENTS: The payment procedures established by the Division of Finance shall be adhered to and are to begin whenever Goods are delivered and accepted.

RFP Exhibits:

Exhibit A: Debarment and Suspension Form Exhibit B: W-9

Exhibit C: Liability Insurance Form

NAVAJO NATION CERTIFICATION

Regarding Debarment, Suspension, and Contracting Eligibility

- Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12.
 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract.
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navaio Nation contractor:
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
- Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
- 3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name (print)	Name of individual signing on Applicant's behalf
Applicant Address	Title of individual signing on Applicant's behalf
Applicant Address behalf	Signature of individual signing on Applicant's
Applicant Address	 Date

(Rev. October 2018) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	***************************************							
	2 Business name/disregarded entity name, if different from above								
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check following seven boxes. ☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation ☐ Partnership single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnersh Note: Check the appropriate box in the line above for the tax classification of the single-member own LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the own another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single is disregarded from the owner should check the appropriate box for the tax classification of its owner ☐ Other (see instructions) ▶ 5 Address (number, street, and apt. or suite no.) See instructions.	Trust/estate nip) ier. Do not check ener of the LLC is -member LLC that	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.) Ind address (optional)						
Par	7 List account number(s) here (optional) Taxpayer Identification Number (TIN)								
Enter y backu reside	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoing withholding. For individuals, this is generally your social security number (SSN). However, for an alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other s, it is your employer identification number (EIN). If you do not have a number, see How to get the instructions is a number of the provided in the second section.	a	urity number						
	If the account is in more than one name, see the instructions for line 1. Also see What Name are To Give the Requester for guidelines on whose number to enter.		identification number						
Part	II Certification								
Under	penalties of perjury, I certify that:								
2. I am Sen	number shown on this form is my correct taxpayer identification number (or I am waiting for a not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or onger subject to backup withholding; and	have not been n	otified by the Internal Revenue						
3. I am	n a U.S. citizen or other U.S. person (defined below); and								
	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting								
you ha acquis	cation instructions. You must cross out item 2 above if you have been notified by the IRS that you ve failed to report all interest and dividends on your tax return. For real estate transactions, item 2 c ition or abandonment of secured property, cancellation of debt, contributions to an individual retirer han interest and dividends, you are not required to sign the certification, but you must provide your	loes not apply. Fo nent arrangement	r mortgage interest paid, (IRA), and generally, payments						
Sign Here		ite ⊳							
Cor	seral Instructions • Form 1099-DIV (divi	dends, including	those from stocks or mutual						

General Instructions

Section references are to the Internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

Form 1099-INT (interest earned or paid)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

th	this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).										
PRO	DUCER				CONTAC NAME:	CT					
					PHONE FAX (A/C, No, Ext): (A/C, No):						
					(AG, NG). E-MAIL ADDRESS:						
							SURER(S) AFFOR	DING COVERAGE			NAIC#
					INSURER A:						
INSURED				INSURER B:							
					INSURER C :						
					INSURER D :						
					INSURER E :						
					INSURER F:						
CO	VERAGES CER	TIFIC	ATE NUMI	BER:				REVISION NUM	IBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,									WHICH THIS		
	XCLUSIONS AND CONDITIONS OF SUCH F				BEEN F						
INSR LTR		ADDL S	WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	(MM/DD/YYYY)		LIMITS		
	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE DAMAGE TO RENTE			
	CLAIMS-MADE OCCUR							PREMISES (Ea occu	rrence)	\$	
								MED EXP (Any one p	-	\$	
								PERSONAL & ADV II		\$	
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT LOC					GENERAL AGGREGATE				\$	
								PRODUCTS - COMP	OP AGG	\$	
В	OTHER: AUTOMOBILE LIABILITY							COMBINED SINGLE	LIMIT	\$	
_	ANY AUTO							(Ea accident)	\	\$	
	OWNED SCHEDULED AUTOS ONLY							BODILY INJURY (Per		\$	
	HIRED AUTOS ONLY AUTOS ONLY AUTOS ONLY							PROPERTY DAMAG (Per accident)	E accident)		
	AUTOS ONLY AUTOS ONLY							(Per accident)		\$	
Α	UMBRELLA LIAB OCCUR							EACH OCCURRENC	·-	\$ \$	
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	,E	\$	
	DED RETENTION \$							AGGREGATE		\$	
A WORKERS COMPENSATION AND EMPLOYERS' LIABILITY								PER STATUTE	OTH- ER	Ψ	
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)								E.L. EACH ACCIDEN	IT	\$	
If yes, describe under								E.L. DISEASE - EA E			
С	DÉSCRIPTION OF OPERATIONS below							E.L. DISEASE - POLI	ICY LIMIT	\$	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)											
OFFICIATE HOLDED											
CERTIFICATE HOLDER					CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
	AUTHORIZED REPRESENTATIVE										